

# **Assessment for Learning at King's**

## Teacher Feedback Checklist

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## Before a feedback event

- Have you communicated to students when they will get feedback and in what medium?
- Has this been done through a handbook/KEATS or explicitly in class?
- How will you encourage students to engage with your feedback?
- Have you thought about how students will use your feedback?
- Will the feedback occur too late for them to engage?
- How will you encourage feedforward?
- Have you considered harmonisation procedures and informed staff of when they will take place (for summative assessment only)?
- Have you considered your own workload?

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## During a feedback event

- Can your feedback be understood by an educated person who is not in your field?
- Have you considered the level of the student and any particular language/KIP considerations?
- Have you provided some examples in the student's work of specific areas that you have commented on?
- Have you considered the affect your feedback might have on the student?
- Have you made some positive comments, or at least some encouragement?
- Have you made some specific action points of things they need to work on or how this assignment can be used for the future?

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## After a feedback event

- How will you be sure students have understood your feedback?
- Will you provide opportunities for dialogue and questions? In what medium?
- What have you learned about your students from this assignment and how will it feedforward into your teaching?